



ORDERS

Sub :- MANUU - ER-I Section - Constitution of Committee to examine applications for Award of ITG for presentation of papers / attending Workshops/Seminars / Conferences in abroad - Orders - Issued.

Ref:- Vice Chancellor's approval dt. 14.07.2017.

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As per the approval of Hon'ble Vice-Chancellor, a Committee with the following members is constituted to examine and recommend the applications for award of International Travel Grant to the teaching staff for presentations of papers / attending Workshops / Seminars / Conferences in abroad.

1.	Dr. Shakeel Ahmad Pro-Vice-Chancellor	Chairman
2.	Prof. A. Ravinder Nath Dean, Academics	Member
3.	Dean, School concerned	Member
4.	Head, Department Concerned	Member
5.	Subject Expert concerned discipline	Member
6.	Mr. Abdul Rasheed Shaik Asst. Registrar (Academic Section)	Convener

The terms of reference of the Committee are as follows :

- (i) The above committee shall meet once in three months every year in January, April, July and October
- (ii) The Committee shall review the requests received during the quarter
- (iii) The Committee shall recommend for International Travel Grant for approval of the Competent Authority of the University.
- (iv) The Committee shall also recommend for sanction of 'Duty Leave'

To
The Dean, Academics


Registrar I/c

Copy to :

1. All Deans of Schools
2. All Heads of Departments
3. Asst. Registrar, Academic Section
4. Director, CIT - for uploading the information on the website
5. VC / PVC / Registrar's Offices
6. Personal File / Concerned File

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